

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

1:30 P.M.

APRIL 25, 2000

PRESENT:

Ted F. Short, Chairman
Jim Shaw, Vice-Chairman
Joanne Bond, Commissioner
Jim Galloway, Commissioner
Pete Sferrazza, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada and conducted the following business:

00-313 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Shaw, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Short ordered that the agenda for the April 25, 2000, meeting be approved with the following changes: **Delete Item 5B(3)** Polygraph Examiner position; **Amend 5D(1)** CIP Implementation to Public Works Fund, add the word "Construction" before Fund; and **Amend 9A** Cold Springs Citizen Advisory Board Appointment, remove the name Susan Walker and replace with Sharon Wilson.

PUBLIC COMMENTS

There was no one wishing to make public comment at this time.

MINUTES

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the minutes of the regular meeting of April 11, 2000 be approved.

00-314 ACCEPTANCE OF CASH DONATIONS – SHERIFF'S DEPARTMENT

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that donations totaling \$1,100.00 be accepted with gratitude.

It was noted that funds totaling \$850.00 were donated by the following individuals and will be specifically used to assist the Honor Guard with travel costs for functions such as attending the National Law Enforcement Memorial week during the month of May 2001:

Gardner Plumbing & Heating, Inc.	\$200.00
Senator Randolph Townsend	\$100.00
Donald G. Zundel, D.D.S., LTD	\$ 50.00
Don Weir's Reno Dodge	\$400.00
Construction Industry	\$100.00

It was further noted that Ross, Burke and Knobel Mortuary donated \$250.00, specifically to be used to assist the Honor Guard with the purchase of a set of Bagpipes, which will be utilized by one of the members during memorials and other Honor Guard functions.

00-315 ACCEPTANCE OF GRANT – NEVADA STATE JUVENILE JUSTICE COMMISSION – PROJECT WALKABOUT PROGRAM-SHERIFF'S DEPARTMENT

Upon recommendation of Dennis Balaam, Undersheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the Nevada State Juvenile Justice Commission Grant in the amount of \$45,000.00, to be utilized for the Project Walkabout Program, be accepted.

It was further ordered that the following budget adjustments be authorized:

<i>Increase Revenues</i>	<i>Amount</i>
152430G/4301	\$45,000.00
<i>Increase Expenditures</i>	<i>Amount</i>
152430G/70021	\$ 4,000.00
152430G/7140	\$22,000.00
152430G/72051	\$ 2,500.00
152430G/7250	\$ 6,000.00
152430G/7261	\$ 725.00
152430G/7277	\$ 5,525.00
152430G/7357	\$ 1,250.00
152430G/7468	\$ 2,000.00
152430G/7620	\$ 1,000.00

00-316 CRIMINALIST POSITION – CRIME LABORATORY (DNA) SECTION - SHERIFF'S DEPARTMENT

It was noted that this position will be funded from grants and sex offender fine revenue; and that currently the grant money is used to pay an outside private laboratory for sex offender sample processing. Based upon a request from Commissioner

Galloway at yesterday's caucus, Captain Don Means, Lab Manager, Crime Laboratory, provided a summary of revenues received by this program.

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the hiring of a Criminalist for the Sheriff's Office Crime Laboratory's DNA section, be authorized.

It was further ordered that the following budget adjustments be authorized:

<i>Decrease</i>	<i>Amount</i>
152441G/7219	\$30,000.00
<i>Increase</i>	<i>Amount</i>
152441G/7001	\$25,000.00
152441G/7048	\$ 4,650.00
152441G/7050	\$ 350.00

**00-317 CONVERSION – DEPUTY SHERIFF POSITION TO FORENSIC
TECHNICIAN – SHERIFF'S DEPARTMENT**

It was noted that the Deputy Sheriff position is paid salary plus an additional 10% special assignment pay; that in September 1999 this Board approved the Sheriff's Office Crime Laboratory to reclassify one Deputy Sheriff position to Forensic Technician; and that a Deputy Sheriff slot is up for rotation and this is an opportune time to reclassify this position.

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the conversion of one Deputy Sheriff position to Forensic Technician, be authorized.

**00-318 SPONSORSHIP – NEVADA WOMEN'S FUND'S WOMEN OF
ACHIEVEMENT EVENT – COMMUNITY RELATIONS**

Upon recommendation of Kathy Carter, Community Relations Director, through Katy Singlaub, County Manager, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that sponsorship of an awardee at the eighth annual Nevada Women's Fund's Women of Achievement event on Wednesday, May 24, 2000, be approved.

It was noted that the cost of \$950 is to be charged to the 1999-2000 Community Relations budget.

00-319

**INTERFUND TRANSFERS – GENERAL FUND TO PUBLIC
WORKS CONSTRUCTION FUND – GALENA CAMP CLEAN-UP -
FINANCE DEPARTMENT**

Karen Mullen, Parks & Recreation Director, stated that the money will be used to develop the actual facilities in the children's camp; that there will be restoration of the existing dormitory to bring it up to code; that the existing fish hatchery building will be restored; that some work will be done on the clay sealer on the inside of the fishing pond; that a major portion includes reworking the road system and the parking areas so that the fire access will meet code requirements; and that electrical lines need to be brought up to code. She further stated that they will bring this item back to the Board with bids, etc., before any actual work is done on this project.

Commissioner Sferrazza asked why the Parks Department is requesting \$500,000 for the Galena Campground on the bond issue if this work is already being done. Ms. Mullen responded that the bond issue is related to the activity center they would like to add to the entire facility as a part of the master plan and the \$500,000 requested has a \$500,000 match to it.

Upon recommendation of Anna Heenan, Senior Administrative Analyst, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the inter-fund transfer of \$500,000 from the General Fund-CIP Implementation to the Public Works Construction Fund be approved and the Comptroller be authorized to make the adjustments listed below:

	<i>Decrease</i>	<i>Increase</i>
<i>Fund 001 General Fund</i>		
Expense Account:		
1602 7878 Park Improvements	\$500,000	
Uses Transfer Account:		
8192 Transfer to Public Works Project		\$500,000
<i>Fund 092 Public Works Construction Fund</i>		
Expense Account:		
92082 7880 Construction Contracts		\$500,000
Resources Transfer Account:		
6901 Transfer from the General Fund		\$500,000

It was further ordered that the Comptroller be directed to Journal Entry any actual expenditures for this project to the Public Works Construction Fund Account.

00-320

**INTERFUND TRANSFERS – GENERAL FUND – ROADS
DIVISION – PUBLIC WORKS CONSTRUCTION FUND -
FINANCE DEPARTMENT**

Upon recommendation of Anna Heenan, Senior Administrative Analyst, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion

duly carried, Chairman Short ordered that the inter-fund transfer of \$73,500 from the General Fund-Roads Division to the Public Works Construction Fund be approved and the Comptroller be authorized to make the adjustments listed below:

	<i>Decrease</i>	<i>Increase</i>
<i>Fund 001 General Fund</i>		
Expense Account:		
1653-70185 Assignment Differential	\$48,500	
1652-72681 Salt and Sand	\$20,000	
1654-72681 Salt and Sand	\$ 5,000	
Uses Transfer Account:		
8192 Transfer to Public Works Projects		\$73,500
<i>Fund 092 Public Works Construction Fund</i>		
Expense Account:		
920523 Longley Roads-Yard Restroom		\$73,500
Resources Transfer Account:		
6901 Transfer from the General Fund		\$73,500

00-321 APPROPRIATION TRANSFERS – ROADS DIVISION – FINANCE DEPARTMENT

Upon recommendation of Anna Heenan, Senior Administrative Analyst, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the capital equipment purchase by the Roads Division be approved and the Comptroller be authorized to make the appropriate adjustments listed below:

	<i>Decrease</i>	<i>Increase</i>
<i>ROADS DIVISION</i>		
1652-72682 Gravel	\$70,000	
1652-72684 Sealing Materials	\$10,000	
1652-7801 Machinery and Equipment		\$80,000

00-322 APPROPRIATION TRANSFERS – PUBLIC WORKS – FINANCE DEPARTMENT

Upon recommendation of Anna Heenan, Senior Administrative Analyst, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the following appropriation transfers for the Public Works Department be approved and the Comptroller be authorized to make the adjustments listed below:

<i>Public Works Account Number:</i>	<i>Decrease</i>	<i>Increase</i>
001-1602-7105 – Consulting Services	\$600.00	
001-1602-7620 – Travel		\$600.00

00-323

REIMBURSEMENT – NEVADA TRI PARTNERS – STEAMBOAT CREEK INTERCEPTOR – DAMONTE RANCH TRADE CENTER – WATER RESOURCES

In response to Commissioner Sferrazza's questions, John Collins, Manager, Utility Services Division, Department of Water Resources, stated that the developers put in the entire Steamboat Creek Interceptor pipe; and that Water Resources is reimbursing the developer as the developer paid for the entire project. He further stated that they are reimbursing the developer with sewer connection fees that have been restricted in the South Truckee Meadows to pay for this as a capital improvement; that the developer put in a 24-inch pipe and was only required to put in an 8-inch pipe; that the pipe has been dedicated to Washoe County; and that Water Resources will recoup the money from connection fees to future development.

Upon recommendation of Ed Schmidt, Director of the Water Resources Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the reimbursement to Nevada Tri Partners for expenses involved in oversizing construction of the Steamboat Creek Interceptor in accordance with Ordinance No. 1012 – Final Development Agreement – Damonte Ranch Trade Center, in the amount of \$393,616.73, be approved.

00-324

ADJUSTMENT APPROVAL – SOUTH MEADOWS PROPERTY RECLAIMED WATER – WATER RESOURCES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the adjustment of South Meadows Property Reclaimed Water Account No. 00-18A-0026001 in the amount of \$39,277.16, be approved.

00-325

AUTHORIZATION – RETROACTIVE EMERGENCY WORK – ATLAS CONTRACTORS, INC. – PYRAMID LAKE HIGHWAY – WATER RESOURCES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the emergency work to repair a leaking water main within Pyramid Lake Highway performed by Atlas Contractors, Inc., in the amount of \$53,267.64, be retroactively approved.

00-326

MONTHLY STATUS REPORT – WOLF RUN GOLF COURSE (GOLF VISION) – WATER RESOURCES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by

Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that receipt of the Monthly Status Report regarding Wolf Run Golf Course (Golf Vision) reclaimed water service payment and usage, be acknowledged.

00-327 NOTICE OF LIEN RELEASE – BLOCK D RIVERDALE
SUBDIVISION UNIT 1 – WATER RESOURCES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Notice of Lien Release for Document No. 1231592, APN 038-691-09, Lot 11, Block D of the Riverdale Subdivision Unit 1, be authorized and Chairman Short be authorized to execute.

00-328 RIGHT OF WAY MODIFICATION – STAMPMILL DRIVE –
WADSWORTH – BUREAU OF INDIAN AFFAIRS – PUBLIC
WORKS

Upon recommendation of James R. Gale, Sr. Property Agent, through Dave Roundtree, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Right of Way Modification requested by Nevada Bell and agreed to by the Bureau of Indian Affairs and the Pyramid Lake Indian Reservation, be approved and Chairman Short be authorized to execute.

00-329 CORRECTION OF FACTUAL AND CLERICAL ERRORS ON
TAX ROLLS – ASSESSOR

Upon recommendation of Thomas Sokol, Assistant Chief Deputy Assessor, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following Roll Change Requests correcting factual errors on tax bills already mailed, be approved for the reasons indicated thereon and mailed to the property owners, a copy of which is placed on file with the Clerk. It was further ordered that the Orders directing the Treasurer to correct the errors be approved and Chairman Short be authorized to execute on behalf of the Commission.

Virbel Lane Apartments--APN #020-312-08 (2000/2001 Secured Roll)
[approximately -\$14.00 as 2000/2001 tax rates have not yet been set].
Gable Photography, I.D.--#2/100-552 (1999/2000 Unsecured Roll) [-\$22.73].
Dealers Choice of Savings--I.D. #2/102-433 (1999/2000 Unsecured Roll) [-\$16.99].
Microsoft Licensing Inc.--I.D. #2/104-445 (1999/2000 Unsecured Roll) [-\$2,811.91].
Novacare O & P--I.D. #2/168-017 (1999/2000 Unsecured Roll) [-\$264.90].
Lisa Mae Woods--I.D. #2/173-371 (1999/2000 Unsecured Roll) [-\$31.48].
Community Services Agency--I.D. #2/180-044 (1999/2000 Unsecured Roll) [-\$1,538.24].
Lightbeam Fiberoptics--I.D. #2/181-152 (1999/2000 Unsecured Roll) [-\$53.45].
Henry Chung--I.D. #2/190-619 (1999/2000 Unsecured Roll) [-\$142.75].
Sierra Puzzle Works Ltd--I.D. #2/201-206 (1999/2000 Unsecured Roll) [-\$116.01].
Stremmel Auctions Inc.--I.D. #2/238-002 (1999/2000 Unsecured Roll) [-\$301.28].
Reno Flying Service--I.D. #2/433-011 (1999/2000 Unsecured Roll) [-\$78.51].

Invision Telecomm--I.D. #2/470-072 (1999/2000 Unsecured Roll) [-\$16.62].
Pappas Telecasting of Nevada--I.D. #2/472-074 (1999/2000 Unsecured Roll) [-\$311.88].

**00-330 AWARD OF BID – JAIL HOUSING UNITS HOT WATER PIPING
LOOP REPLACEMENT – BID NO. 2215-2000 – FACILITIES
MANAGEMENT**

It was noted that Savage & Son, Inc., was awarded the original bid for Jail Housing Units Hot Water Piping Loop Replacement on January 18, 2000, (00-44) in the amount of \$15,239 per housing unit; that because of the favorable bid pricing the Public Works Department would like to make the additional hot water piping loop replacements to the remainder of the units needing this work; and that upon completion of this work all replacements will be completed. It was further noted that Savage & Son, Inc., has agreed to hold their prices firm for the hot water loop replacements at the two additional housing units.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that Bid No. 2215-2000 for Jail Housing Units Hot Water Piping Loop Replacement for Jail Housing Units #6 & #8, on behalf of the Public Works Department, be awarded to the lowest responsive and responsible bidder, Savage & Son, Inc., in the amount of \$30,478.00. It was further ordered that the Purchasing and Contracts Administrator be authorized to execute the agreement with Savage & Son, Inc., to perform the work.

**00-331 AWARD OF BID – 63,000# GVWR TRANSFER TRUCK SYSTEM –
BID NO. 2221-2000 – EQUIPMENT SERVICES**

The Board acknowledged employee, Brad Block for his innovative and cost savings idea regarding the truck transfer system.

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 9, 2000, for a new 63,000# GVWR Transfer Truck System, on behalf of the Equipment Services Division of the General Services Department. Proof was made that due and legal Notice had been given.

One bid, a copy of which was placed on file with the Clerk, was received from the following vendor:

Sierra Freightliner

Silver State International, Truck Parts & Equipment and Worthen Kenworth submitted "no bid" responses and Western Truck and Trailer Sales failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that Bid No. 2221-2000 for a new 63,000# GVWR Transfer Truck System, on behalf of the Equipment Services Division, be awarded to the lowest responsive, responsible bidder, Sierra Freightliner, in the amount of \$197,997.00.

It was further ordered that the County reserve the option to procure additional units of this type and configuration from the successful bidder through June 30, 2001 provided pricing does not increase and subject to Finance Division and budget approval.

00-332 AWARD OF BID – SEMI TRUCK TRACTOR – BID NO. 2229-2000
– EQUIPMENT SERVICES

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 15, 2000, for a new Semi Truck Tractor, on behalf of the Equipment Services Division, of the General Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Worthen Kenworth
Sierra Freightliner

Silver State International and Holland Equipment Company submitted “no bid” responses, and Western Truck & Trailer Sales and Truck Parts & Equipment failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that Bid No. 2229-2000 for a new Semi Truck Tractor, on behalf of the Equipment Services Division, be awarded to the lowest responsive, responsible bidder, Worthen Kenworth, Inc., in the amount of \$82,846.00.

00-333 AWARD OF BID – TRANSPORT TRAILER – BID NO. 2230-2000 –
EQUIPMENT SERVICES

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 15, 2000, for a new Transport Trailer, on behalf of the Equipment Services Division of the General Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Sierra Freightliner
Western Truck & Trailer Sales, Inc.
Empire Equipment Company
United Rentals, Inc.

Cashman Equipment Company submitted a "no bid" response, and Jordan's Thermo King and Winkel Pontiac-GMC failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that Bid No. 2230-2000 for a new Transport Trailer, on behalf of the Equipment Services Division, be awarded to the lowest responsive, responsible bidder, Sierra Freightliner, in the amount of \$40,972.00.

**00-334 AWARD OF BID – WASHOE COUNTY COURTHOUSE–HVAC
MODIFICATIONS – BID NO. 2233-2000 – PUBLIC WORKS**

Katy Singlaub, County Manager, responded to questions raised at yesterday's Caucus regarding asbestos and stated that there will be no asbestos issues as a result of moving the HVAC equipment to the roof.

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 29, 2000, for Washoe County Courthouse–HVAC Modifications, on behalf of the Public Works Department and Facilities Management Division of the General Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Applied Metal Systems, Inc.
Mikennis Mechanical Contractors, Inc.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that Bid No. 2233-2000 for the Washoe County Courthouse – HVAC Modifications, on behalf of the Public Works Department and Facilities Management Division, be awarded to the lowest responsive and responsible bidder, Applied Metal Systems, Inc., in the amount of \$75,382.00. It was further ordered that the Purchasing and Contracts Administrator be authorized to execute the agreement with Applied Metal Systems Inc., to perform the work.

00-335

AWARD OF BID - MAYBERRY PARK EXPANSION - PWP-WA-2000-474 - PUBLIC WORKS DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 29 & 31, and April 5 and 7, 2000, for the Mayberry Park Expansion, on behalf of the Public Works Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate 1</u>
Garden Shop Nursery	\$104,042.19	\$25,144.80
Reno Construction	\$124,879.00	\$28,248.00

Upon recommendation of Anthony McMillen, P.E., through Rodney Savini, P.E., Capital Projects Division Manager, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid No. PWP-WA-2000-474 for the Mayberry Park Expansion on behalf of the Public Works Department, be awarded to the lowest responsive, responsible bidder, Garden Shop Nursery, in the base bid amount of \$104,042.19 and Chairman Short be authorized to execute the contract documents.

00-336

AWARD OF BID - CONSTRUCTION OF SPRING CREEK WELL #7 - WATER RESOURCES

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal for construction of Spring Creek Well #7.

Bids were received from the following vendors:

Humboldt Drilling	\$224,399.00
Lang Exploratory Drilling	\$218,714.00
Engineer's Estimate	\$241,330.00

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Bid for Construction of Spring Creek Well #7, on behalf of the Water Resources Department, be awarded to the lowest responsive, responsible bidder, Lang Exploratory Drilling, in the amount of \$218,714.00 and Chairman Short be authorized to execute the documents upon receipt. It was further ordered that the Utility Services Division Manager be authorized to issue the Notice to Proceed.

00-337

**AGREEMENT – FRITZ LYNN dba FRITZ-LIBERTY CENTER –
THIRD ADDENDUM TO LEASE – DISTRICT ATTORNEY
EXPANSION – GENERAL SERVICES**

Upon recommendation of Clayton T. Gadd, Director of General Services Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Third Addendum to Lease Agreement between Fritz Lynn dba Fritz-Liberty Center, Lessor, and Washoe County, Lessee concerning relocation and expansion of the Office of the District Attorney from the Fifth Floor to the Second Floor at 350 South Center Street, for a period concurrent with the existing lease term and for such other terms and conditions as provided therein, be approved and Chairman Short be authorized to execute on behalf of Washoe County.

It was noted that this relocation and expansion would provide for increased occupancy of an additional 1,141 square feet to a total 13,454 square feet for a ten month period concurrent with the existing lease term; with an increase in payment of monthly rental amount due; with a provision of Lessor to provide certain tenant improvements prior to occupancy; and for all remaining terms and conditions of the Lease Agreement of September 22, 1993, subsequent First Addendum to Lease dated February 27, 1996, and Second Addendum to Lease dated October 27, 1998 to remain unchanged and in full force and effect as previously written.

It was further noted that a funding transfer in the amount of \$24,600.00 from the District Attorney (1063G-7340) to General Services (1611-7340) is required to satisfy increased lease costs for two months in the 1999-00 fiscal year and subsequent 2000-01 fiscal year.

00-338

**AGREEMENT – KIM REAL ESTATE ENTERPRISES – LEASE
EXTENSION – GENERAL SERVICES**

Upon recommendation of Clayton T. Gadd, Director of General Services Department, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that a Second Amended Lease Agreement between KIM Real Estate Enterprises, Lessor, and Washoe County, Lessee, for the purpose of extending the lease term for the Public Administrator/Public Guardian and Sheriff Special Services Unit and for such other terms and conditions as stated therein, be approved and Chairman Short be authorized to execute on behalf of Washoe County.

It was noted that the purpose of extending the lease term for an additional twenty-four month period commencing November 1, 2000, to facilitate operation of the Public Administrator/Public Guardian and Sheriff Special Services Unit, with changes increasing the payment of monthly rental amount due and providing for the Lessor's responsibility for additional tenant improvements in the construction of an additional office space and a subsequent reduction in warehouse space and to make other minor modifications as provided therein. It was further noted that no funding transfers are

required as funds are currently requested in General Services (1611-7340; Lease Building) to satisfy lease increases in the upcoming 2000-2001 fiscal year.

00-339 STREET NAME CHANGE – CEOUR CIRCLE TO COEUR COURT – MONTREUX SUBDIVISION

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to rename Ceour Circle in the Montreux Subdivision to Coeur Court be approved, effective immediately.

00-340 STREET NAME CHANGE – GOLDEN VALLEY ROAD TO EAST AND WEST GOLDEN VALLEY ROAD

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to rename Golden Valley Road to West Golden Valley Road west of Virginia Street to its terminus at Sauvignon Drive and East Golden Valley Road east of Virginia Street to where it becomes West Seventh Street in Sun Valley be approved, effective six months from the Board's action, and the County Clerk be directed to notify all interested parties and agencies.

00-341 STREET NAME CHANGE – HIDDEN LAKE ROAD TO LAKE VISTA ROAD

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to rename a Hidden Lake Road in Washoe Valley to Lake Vista Road be approved, effective immediately as the properties are still in single ownership, and the County Clerk be directed to notify all interested parties and agencies.

00-342 STREET NAME CHANGE – PALMIRA DRIVE TO DIXON LANE

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to rename a portion of Palmira Drive to Dixon Lane be approved, effective six months from the Board's action and the County Clerk be directed to notify all interested parties and agencies.

00-343 STREET NAME CHANGE – SECTION 24 ROAD IN PALOMINO VALLEY TO SILVER HORSE ROAD

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to rename Section 24 road in

Palomino Valley to Silver Horse Road be approved, effective immediately as the properties are currently occupied with little or no services, and the County Clerk be directed to notify all interested parties and agencies.

00-344 STREET NAME CHANGE – SKY VISTA DRIVE IN SUN VALLEY TO SUN VISTA COURT

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to rename Sky Vista Drive in Sun Valley to Sun Vista Court be approved, effective immediately as the properties are still in single ownership and the County Clerk be directed to notify all interested parties and agencies.

00-345 STREET NAME – UNNAMED EASEMENT TO TIMBER CREST TRAIL

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the request to name an unnamed easement Timber Crest Trail in the Southwest area be approved, effective six months from the Board's action and the County Clerk be directed to notify all interested parties and agencies.

00-346 RESOLUTION – SAD NO. 29 – MT. ROSE INTERCEPTOR – WATER RESOURCES

Budd Schoenfeld, area resident, stated that he owns a portion of the former Tannenbaum Ski Area and is in favor of the sewer, but would like the option of putting in their portion privately, which would meet County specifications and requirements. He further stated that they are working to obtain easements needed to bring the sewer up to their proposed development.

Commissioner Galloway asked Mr. Schoenfeld if he is opposed to this resolution. Mr. Schoenfeld responded that he is not opposed to the resolution, as long as he is not forced to join the district.

Katy Singlaub, County Manager, clarified that the special assessment district is a financing mechanism and actual construction can be done and builder dedicated.

After further discussion, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Short be authorized to execute.

RESOLUTION

A RESOLUTION CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 29 (MT. ROSE INTERCEPTOR); AUTHORIZING STAFF TO NEGOTIATE WITH CERTAIN PROPERTY OWNERS FOR THE FORMATION OF THE DISTRICT; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners (the "Board") of the County of Washoe (the "County"), and State of Nevada, pursuant to the County's special assessment guidelines dated February, 1992 (the "Guidelines"), requires the submission of a petition and an application to initiate the formation of certain types of special assessment districts; and

WHEREAS, certain owners of property (collectively, the "Owners") have submitted a petition and application to form an assessment district (the "District") in the Mt. Rose area of the County for the purpose of installing certain sanitary sewer improvements (the "Project") to serve property owned by the Owners; and

WHEREAS, the Board now desires to authorize staff to begin negotiating the particulars of the financing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. The Board, pursuant to the Guidelines, hereby authorizes staff to begin to negotiate the particulars of the financing with the Owners.

Section 2. The District shall be known as Washoe County Special Assessment District No. 25 (Mt. Rose Interceptor).

Section 3. All action, proceedings, matters and things heretofore taken, had and done by the County, and the officers thereof (not inconsistent with the provisions of this resolution), concerning the District, be, and the same hereby are, ratified, approved and confirmed.

Section 4. The officers of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution, including, without limiting the generality of the foregoing, the preparation of all further necessary contract documents, legal proceedings, and other items necessary or desirable for the acquisition of the improvements and for the completion of the District.

Section 5. Passage of this Resolution does not obligate the County to create the District, issue bonds therefor, or to give any approvals to any projects in the District or elsewhere, nor does it obligate the County to expend any funds and no person is authorized hereby to incur any obligation of the County.

Section 6. In the event the County hereafter incurs expenses on the Project, it is the County's intent to reimburse itself out of the proceeds of the bonds issued for the District for those expenses. It is the purpose of this Section to serve as a statement of official intent for purposes of Section 1.150-2 of the Regulations promulgated under the Internal Revenue Code of 1986, as amended.

Section 7. All resolutions, or parts thereof, in conflict with the provisions of this resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution, or part thereof, heretofore repealed.

Section 8. If any section, paragraph, clause or other provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this resolution.

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It was further ordered that staff be authorized to negotiate with certain property owners for the formation of the district and providing the effective dates thereof.

00-347 **RESOLUTION – AMENDMENT OF BOUNDARIES - DISTRICT NO. 24 (GROUNDWATER REMEDIATION)**

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Short be authorized to execute.

RESOLUTION

A RESOLUTION CALLING A HEARING ON THE AMENDMENT OF THE BOUNDARIES OF DISTRICT NO. 24 (GROUNDWATER REMEDIATION) IN WASHOE COUNTY, NEVADA; PROVIDING FOR A NOTICE OF HEARING, AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO.

1. **WHEREAS**, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County") in the State of Nevada has created a

district for the remediation of the quality of water (the "District" or "District No. 24") pursuant to NRS 540A.250 through 540A.285; and

2. **WHEREAS**, subsection 3 of NRS § 540A.250 provides that: The District created pursuant to this section must include, without limitation:

a. The area where the condition which requires remediation is determined by the Board to be present, or for which remediation is determined by the Board to be necessary, including any area to which the condition is expected to migrate unless remediation is carried out; and

b. If the Board determines that the condition which requires remediation affects the quantity or quality of drinking water within the region, the wholesale and retail service area of any provider of water that has used or uses for any portion of its supply wells located in the area described in paragraph (a); and

3. **WHEREAS**, pursuant to NRS § 540A.250 of the Board has had prepared for it a plan for remediation designated the "Central Truckee Meadows Remediation District Final Work Plan February 22, 1996" (the "Plan for Remediation"); and

4. **WHEREAS**, the Plan has been submitted to the Division of Environmental Protection of the State of Nevada (the "Division") and approved by the Division pursuant to Subsection 1 of NRS 540A.260; and

5. **WHEREAS**, the Plan for Remediation indicates that, and based upon such plan the Board has determined that, the condition which requires remediation affects the quality of drinking water within the region; and

6. **WHEREAS**, the boundaries of the District therefore are to include the wholesale and retail water service area of Sierra Pacific Power Company ("Sierra"), which is a provider of water service that has used and uses for a portion of its water supply, wells located in the area in which the condition that requires remediation is present; and

7. **WHEREAS**, the boundaries of the District were originally filed in the office of the County Clerk on September 16, 1997, and as so filed, were made the boundaries of the District (the "Original Boundaries") by Ordinance No. 1000, duly adopted by the Board on November 12, 1997; and

8. **WHEREAS**, the Original Boundaries were amended with respect to the fee collected in 1998 by a list of properties excluded from the District (the "First 1998 Exclusion List") which amendment was made to the Original Boundaries by an

Ordinance duly adopted on June 16, 1998 (the "1998 Boundary Amendment Ordinance"); and

9. **WHEREAS**, the Original Boundaries were amended with respect to the fee collected in 1999 by a list of properties excluded from the District (the "First 1999 Exclusion List") and by a list of properties added to the District (the "1999 Addition List") which amendments were made to the Original Boundaries by an Ordinance duly adopted on June 8, 1999 (the "1999 Boundary Amendment Ordinance"); and

10. **WHEREAS**, the Board has determined and hereby determines to propose to further amend the boundaries of the District with respect to the fee collected in 1999 to exclude from the District certain properties, included in the Original Boundaries of the District, which properties did not receive water service involving water provided on a wholesale or retail basis by Sierra during calendar year 1998; and

11. **WHEREAS**, the Board has determined and hereby determines to propose to amend the Original Boundaries of the District with respect to the fee collected in 2000, to add to and include in such Original Boundaries new properties added to the wholesale and retail water service area of Sierra since December 31, 1997; and

12. **WHEREAS**, the Board has determined and hereby determines to propose to amend the Original Boundaries of the District with respect to the fee collected in 2000 to exclude from the District certain properties, which properties did not receive water service involving water provided on a wholesale or retail basis by Sierra during calendar year 1999; and

13. **WHEREAS**, each of the following will be filed with the County Clerk (the "Clerk") prior to the publication of a notice of hearing as hereinafter described

(i) a list of the properties proposed to be so excluded with respect to the fee collected in 1999 as described in the 10th preamble hereto, entitled "Second List of Properties to be Excluded from the 1999 Boundaries of District No. 24" (the "Second 1999 Exclusion List"),

(ii) a description of the areas to be so added to the District as described in the 11th preamble hereto, entitled "2000 Description of Areas to Be Added to District No. 24" (the "2000 Addition List"), and

(iii) a list of the properties proposed to be so excluded with respect to the fee imposed in 2000 as described in the 12th preamble hereto, entitled "First List of Properties to Be Excluded from the 2000 Boundaries of District No. 24" (the "First 2000 Exclusion List"); and

14. **WHEREAS**, pursuant to NRS 540A.262, the Board is required to hold a hearing before amending the boundaries of the District; and

15. **WHEREAS**, the Board desires to authorize publication of a notice of the hearing in accordance with NRS 540A.262.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. A hearing is hereby called on the proposed amendment to the boundaries of the District. The hearing shall be held not less than 15 days after the notice of hearing described herein is published. The Manager is authorized to schedule the hearing and request that the Clerk publish the Notice described below after materials described in preamble 12 (the "Amendments") are filed in the office of the Clerk.

Section 2. On receipt of request from the Manager as provided in Section 1, the Clerk is hereby authorized and directed to publish a notice of hearing not less than 15 days prior to the hearing in a display advertisement which is at least 3" x 5" in size in a newspaper of general circulation in the County. The notice shall state that the description of the boundaries and the amendment to those boundaries is on file at the office of the Clerk for public examination.

Section 3. The Officers of the County are directed to effectuate the provisions of the provisions of this resolution.

Section 4. All resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent of such inconsistency.

Section 5. The invalidity of any provisions of its resolution shall not affect any remaining provisions hereof.

Section 6. This resolution may be amended in any manner, at any time by the Board. This resolution does not obligate the Board to proceed with the District or issue bonds.

Section 7. The Board has determined, and does hereby declare, that this resolution shall be in effect after its passage in accordance with law.

00-348 **WASHOE COUNTY HEALTH BENEFITS PROGRAM –**
INSURANCE NEGOTIATING COMMITTEE – RISK
MANAGEMENT

Upon recommendation of Ray Sibley, Risk Management Division, through Katy Singlaub, County Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, Chairman Short ordered

that the following changes as recommended by the Insurance Negotiating Committee be approved.

- 1) Changes to the Washoe County Health Benefits Program, as recommended by the Insurance Negotiating Committee;
- 2) Changes as required by State or Federal law; and
- 3) The Risk Manager be authorized to execute insurance contracts and other service contracts necessary to continue the program as listed in Exhibit A (placed on file with the Clerk's Office).

It was noted that this motion was based upon the understanding that staff come back with an agenda item for the Board to instruct them to negotiate for a calendar year benefit program, instead of the current system.

**00-349 RESIGNATION/APPOINTMENTS – COLD SPRINGS CITIZEN
ADVISORY BOARD**

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that the resignation of William Macklin as an at-large representative of the Cold Springs Citizen Advisory Board, be accepted and Lynette Preku be appointed to fill that position with a term to expire June 30, 2001.

It was further ordered that Joan Liscom, Kelly Probasco and Sharon Wilson be appointed to fill three at-large positions on the Cold Springs Citizen Advisory Board with terms from July 1, 2000 through June 30, 2002.

**00-350 REAPPOINTMENTS – GERLACH/EMPIRE CITIZEN ADVISORY
BOARD**

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that Faith Keller, Donald Lawson, Donna Potter and Michael Stewart be reappointed as at-large and Area Business representatives respectively to the Gerlach/Empire Citizen Advisory Board with terms to expire June 30, 2002.

**00-351 REAPPOINTMENTS –NORTH VALLEYS CITIZEN ADVISORY
BOARD**

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that Sarah Chvilicek, Jeanne Fow and Joann Holbrook be reappointed as at-large representatives to the North Valleys Citizen Advisory Board with terms to expire June 30, 2002.

00-352 APPOINTMENTS – SPANISH SPRINGS CITIZEN ADVISORY BOARD

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that Lois Avery, Gloria Barrere, Emilie McFadden and Phyllis Westfall be appointed as at-large representatives to the Spanish Springs Citizen Advisory Board with terms to expire June 30, 2002.

00-353 RESIGNATION/REAPPOINTMENTS – SUN VALLEY CITIZEN ADVISORY BOARD

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the resignation of John W. Jackson, Sr., as an at-large representative of the Sun Valley Citizen Advisory Board be accepted; that the Board reduce the membership on the Sun Valley Citizen Advisory Board from nine to seven at-large representatives, effective July 1, 2000; and that Chairman Short be authorized to execute the following Resolution ratifying the change.

RESOLUTION

WHEREAS, It was requested that the Board of Commissioners of Washoe County reduce the membership of the Sun Valley Citizen Advisory Board from nine to seven at-large representatives; and

WHEREAS, The citizens of Sun Valley believe they can be effectively represented and informed of decisions and actions of the Board of County Commissioners with reduced membership of the Sun Valley Citizen Advisory Board; now, therefore, be it

RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, That the Sun Valley Citizen Advisory Board be restructured, as amended in the following paragraph, as set forth under Sections 5.425 to 5.435, inclusive, of the Washoe County Code; and be it further

RESOLVED, That Sun Valley Citizen Advisory Board shall henceforth consist of seven at-large members (reduced from nine members) appointed by the Board of County Commissioners.

* * * * *

It was further ordered that Vern Hotz, Frances Short and Charles Woodland be appointed as at-large representatives to the Sun Valley Citizen Advisory Board with terms to expire June 30, 2002.

00-354 REAPPOINTMENTS – VERDI TOWNSHIP CITIZEN ADVISORY BOARD

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that Adrian Argyris, Sandra Kautz, and Kevin Lods be reappointed as at-large representatives to the Verdi Township Citizen Advisory Board with terms to expire June 30, 2002.

00-355 APPOINTMENT/REAPPOINTMENT – WARM SPRINGS CITIZEN ADVISORY BOARD

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that Sherry Withers be appointed to fill a vacant position, as an at-large representative on the Warm Springs Citizen Advisory Board, with a term to expire June 30, 2001.

It was further ordered that Robert White be appointed to the Warm Springs Citizen Advisory Board as an at-large representative with a term to expire June 30, 2002.

00-356 ORGANIZATIONAL EFFECTIVENESS COMMITTEE (OEC)

Upon recommendation of John Slaughter, Strategic Planning Manager, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered the following:

1. The number of at-large members to the OEC from five to a maximum of thirteen at-large members, be expanded.
2. That a Commissioner nominating a Commissioner Representative to this Committee not be restricted to a person residing in their district.
3. James Covert and Michael Dermody be appointed to the OEC, with terms to expire December 31, 2001 (eligible for re-appointment to one additional three-year term beginning January 2002).
4. Stephen Ascuaga and Norman Dianda be appointed to the OEC, with terms to expire December 31, 2002 (eligible for reappointment to one additional three-year term beginning January 2003).
5. Bob Bricca and Howard Putnam be re-appointed to the OEC, with terms to expire December 31, 2000 (eligible for re-appointment to one additional three-year term beginning January 2001).

6. The term of Stephanie Kruse be extended to December 31, 2001 (eligible for re-appointment to one additional three-year term beginning January 2002).
7. The term of Kim Cooney be extended to December 31, 2002 (eligible for re-appointment to one additional three-year term beginning January 2003).

00-357 TUITION REIMBURSEMENT POLICY – HUMAN RESOURCES

Upon recommendation of Joanne Ray, Human Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the revised Tuition Reimbursement Policy be adopted.

It was noted that the Board approved revisions to the County's Education Reimbursement Policy in February 1998 including 1) Renaming the policy the Tuition Reimbursement Policy; 2) Approval for reimbursement be made by the Human Resources Department versus the Board of County Commissioners; 3) Increasing the maximum amount allowed in a calendar year from \$500 to \$750.

00-358 REGISTRAR OF VOTERS – ARGUMENTS COMMITTEE

Pursuant to discussion at Caucus, upon recommendation of Dan Burk, Registrar of Voters, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, Chairman Short ordered that the guidelines for the Registrar of Voters office, be approved and staff be directed to follow Option B regarding the appointment of the Arguments Committee.

It was noted that the length of the Argument shall be 400 words and 200 words for the Rebuttal, so as to remain consistent with the Cities of Reno and Sparks.

00-359 AMENDING WCC – EXPENDITURE OF MONEY FOR PUBLIC PURPOSES

The Board received a Memo dated April 7, 2000, from Maureen Sheppard-Griswold regarding introduction and first reading of an ordinance amending the Washoe County Code by providing for the expenditure of money for public purposes. Following discussion the Board took no action on this item and requested that a workshop be scheduled for further information.

00-360 RECONSIDERATION – CPA99-SETM-1 – WASHOE COUNTY SCHOOL DISTRICT & NEVADA TRI-PARTNERS – DAMONTE RANCH HIGH SCHOOL

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, with Commissioner Sferrazza voting "no," Chairman Short

ordered that the Motion to Reconsider Comprehensive Plan Amendment Case Number CPA99-SETM-1, [Amend SETM, Damonte: Medium Density Suburban and High Density Residential to Public and Semi-Public Facilities] be approved and a public hearing be scheduled for May 23, 2000 at 5:00 p.m.

**00-361 DISCUSSION – PROCESS FOR FILLING EXPECTED VACANCY
IN SHERIFF’S POSITION**

On motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Short ordered that this item be continued to a May meeting date as an action item for appointment of a temporary Acting Sheriff and that staff be directed to advertise for this position.

Sam Dehne, Reno citizen, stated that anyone who was interested in this position should have been here today; that as a Washoe County citizen he believes this position should be advertised; and that this position should be on the November ballot for the citizens to elect the new sheriff.

**00-362 NOVEMBER 2000 GENERAL ELECTION BALLOT– FINANCE
DEPARTMENT**

Katy Singlaub, County Manager, advised that there were numerous requests from the public to hear this item as close to 5:00 p.m. as possible, so that people coming from work have a chance to make a statement regarding the bond issue.

Denise Jahn, area resident, stated that she supports the Parks bond issue but is concerned about the dollars allotted for the Terrace Sports Complex; and that she believes the project should receive the \$6 million required to complete the project.

Arne Hamala, Planning Manager of Jeff Codega Planning and Design, stated that he is present on behalf of Evans Creek Limited Partnership, owners of the Ballardini Ranch, and read into the record a letter from Evans Creek dated April 25, 2000, stating that they were not interested in selling any part of the Ballardini Ranch, a copy of which was placed on file with the Clerk’s Office.

Chairman Short stated that there were 200 cards from citizens with a statement urging the Board to support the bond issue for construction of recreation centers, including ball fields and swimming pools, in the Reno/Sparks and unincorporated areas of Washoe County and submitted the cards to the Clerk’s Office for the record.

David Reese, area resident, expressed his support for the bond issue to build recreational facilities and stated that the survey conducted regarding the bond issue was confusing.

Norman Rosenberg, Chairman of the Library Board, introduced several people who were with him and who support the bond issue for libraries. He stated that Incline Village has been on the CIP list for many years and badly needs a new library as well as Spanish Springs.

Nancy Cummings, Library Director, answered questions from the Board regarding the master plan for libraries. She stated that the Committee included in their CIP recommendations this year that the downtown library interior remodel be included with the Sparks library interior remodel; that they followed the Board's direction and considered joint-use projects; and that in the Spanish Springs zip code area they have over 21,000 registered borrowers that utilize other libraries at this time.

Commissioner Shaw asked Ms. Cummings if they made any effort to work with the School District in getting more joint-use libraries, similar to the ones at Mendive Middle School and other schools in the County. Ms. Cummings responded that they continue to look at joint-use libraries with the School District, but those libraries are not full service libraries and are only available to the public 21 hours a week with partial services.

Keith Lockard, Library Board Trustee, encouraged the Board to support the bond issue for the construction of new library facilities and stated that libraries serve the community and people of all ages. He reviewed the recommendations of the master plan for libraries and answered questions from the Board regarding the master plan.

Sam Dehne, Reno citizen, stated that the survey inquiring about potential bond issues was confusing; that he believes taxes will ultimately be raised; and that he does not want to pay any more taxes, even for these issues.

* * * * *
The Board recessed at 4:25 and resumed the hearing at 4:45 p.m.

* * * * *

John Sherman, Finance Director, reviewed matters relating to the bond issue and advised that the dollar values to support the proposed \$66-million bond are \$18.79 on a \$100,000 house and \$28.18 on a \$150,000 house, which pricing may change slightly if the Bond market changes. He stated that the Board can change the project list and amounts of the bonds if it so desires; that, if the Board goes forth with one or more projects, a Resolution needs to be adopted to forward the bond proposals to the Debt Management Commission who will review the proposals from all entities and, in determining a public need, may lower the dollar value; and that the Board needs to determine whether there should be two or three bond questions. Mr. Sherman then responded to questions of the Board.

Commissioner Galloway commented that his philosophy is to give the public a meaningful choice in their decision to either vote for or against the bond issue,

which means not proposing a bond that is too large for the voter to accept or too small to accomplish the needed projects.

Commissioner Sferrazza asked why the three questions cannot be combined. John Swendseid, Bond Counsel, advised that the Legislature has defined certain types of projects for which the County can issue bonds; that the general precedence for this type of bond issue is that the voter cannot be forced to accept all three types of projects by only offering one question; but that if a project happens to be combined such as a library and courthouse, or park and library, that could be offered as one question. Commissioner Sferrazza stated that in the past ballot questions have been presented that are not directly related. He then requested a copy of the legislation relative to this issue.

Chairman Short stated that many people have requested to speak on this issue. He asked if anyone wished to speak on the Court project and there was no response. He then asked if anyone was present wishing to speak on the Library project. Lois Crocker, President, Friends of Washoe County Library, stated that their organization, which has approximately 800 members, supports the Library bond issue; and that they believe the projects will be an asset to the community.

Karen Mullen, Director, Department of Parks and Recreation, presented the staff report on the Regional Parks, Open Space, and Trails bond issue. She advised that as much public input as possible was obtained through the process, and well over 37 meetings with the general public were held; that various agencies were requested to review the projects; and that the process, which included coordination of City of Reno and City of Sparks regional projects, has been long and rigorous and involved trying to balance projects throughout the community. She advised that the parameters developed included (1) that the projects must have regional significance, (2) where possible, grant donations, land exchanges, and/or partnerships with non-profit or other public agencies in the private sector should be leveraged, and (3) a project must be on an existing master plan, on the previous 1988 bond project list, or have significant regional impact. She then reviewed the various projects and issues concerning the proposed Parks bond issue and responded to questions of the Board.

Commissioner Sferrazza stated that he thought this was going to be a fair process, but was astounded when he saw the Park Commission recommendations, and is deeply disappointed that his district is not getting one cent in Park or Library funds; that many projects with negative impacts have been slammed down the throats of his constituents; and that this is a travesty. He requested that his district receive Park bond dollars for the following projects: \$600,000 for Panther Valley, \$300,000 for University Ridge, \$500,000 for Paradise Park, restoration of the \$158,000 in urban trails money, and \$1.2-million for the ball fields at Rancho San Rafael. He noted that he is asking for the monies for the urban trails and Rancho San Rafael monies at the request of Councilman Dave Aiazzi, which projects he also supports. Commissioner Sferrazza further stated that if the Board is willing to support these requests, he will support the bond issue, but otherwise, will campaign very hard against it.

Discussion was held concerning the issues raised by Commissioner Sferrazza, and Ms. Mullen responded to questions of the Board. She advised that the Panther Valley project was submitted by City of Reno staff for a neighborhood park, and the Parks Commission was looking at regional facilities; and that some of the urban trail money was already being addressed in other ways. Commissioner Sferrazza stated that the intent for a park in Panther Valley was to serve the surrounding area, and not to build a pocket park; and that he does not have a problem with anything else in the bond issue, but believes it is inappropriate that everything goes into some districts with no money going into other districts.

Chairman Short called on those wishing to speak on the Park Bond Issue.

Ken Rose, Washoe County Parks and Recreation Commission, advised that he was involved with the Parks bond issue subcommittee which was formed to determine the projects that were felt to be most feasible for the bond issue; that the Parks Commission is made up of members from different parts of the County with different interests who work together for a common interest to preserve open space and provide recreational opportunities for all citizens; that the task they were faced with was how to develop a bond issue that is in the best interest of everyone in the County, and they tried to provide a county-wide bond issue that appeals to everyone; that he strongly feels they have submitted the correct bond issue to be presented to the public; that they could have opened it up to several smaller projects, but it is difficult to know where to draw the line; and that they discussed Panther Valley and determined that it did not meet their regional criteria.

The following people spoke in support of the Bond issue, with many expressing particular support for the funds to assist with the acquisition of the Ballardini Ranch: **Bob Berry; Steve Walther; Faith Fessenden**, who also read a letter of support signed by Ellen Steiner, Chairman, Southwest Truckee Meadows Citizens Advisory Board; **William Sanford; Jack Sorensen**, President, Procrastinating Peddlers; **Joseph Doser; Ray Watson**, representing Lakeridge Springs Homeowners Association, **Mike McCurry; Brenda McCleary**, U. S. Forest Service, who stated that the agency is supportive of all bond projects that enhance public access to public lands within the Mt. Rose Carson Range and Peavine area, and is ready to assist with Forest Service related projects, environmental assessments, and other works for connecting trails, trailheads, and other projects; **Lissa Davis**, representing the East Washoe Valley CAB; **Mary Dugan** requested that her family, as well as the many people in the audience supporting the Ballardini acquisition, stand and be recognized; **Steve Brazelton; Doug Emerick; Cliff Young**, Chairman, Regional Transportation Commission Bicycle Pedestrian Advisory Committee; **Louise Kehmeier**, Volunteers for Outdoor Nevada, Truckee River Advisory Board, and Truckee Meadows Trails Association; **Michael Robinson; Catherine Smith; Kirk Odencrantz; Peggy Lear Bowen**, Vice-President, Friends of Rancho San Rafael, who also stated that it is time to complete the master plan for Rancho San Rafael Park; **Bob Rusk**, West Washoe CAB; and **Alicia Reban**, Executive Director, Nevada Land Conservancy, who advised that they are committed to help pass the bond issue and assist the County with acquisition of the properties. Several speakers

complimented the Parks Commission, Parks and Recreation Department, and its Director, Karen Mullen, for their efforts and commented that there is a great deal of support in the community for a Park bond issue.

There being no one else wishing to speak, Chairman Short closed the public hearing.

Commissioner Galloway stated that he would not want to remove any projects but would like to add to the park projects, and does not want the total amount of the bond issue to increase; that his analysis indicates that there is some room for adjustment with the Court numbers; that the County Manager listed some things that could be added that would be reconciled with the regional approach; and that he thinks Commissioner Sferrazza made a good point and would like to see if some small adjustment could be made that would not change the bond total of \$66-million.

Commissioner Bond stated that she is more than willing to add more into parks but would not want to reduce the amount for the Library projects and would not want much of a reduction made to the Courts.

Commissioner Shaw noted that the \$3.5-million for the Westside Community Center in Sparks was not included in the bond issue, which matter was of concern to the Sparks community. He requested that Ms. Mullen comment on that issue and she advised that the Parks Commission requested that if the \$6.3-million for the library project in Spanish Springs does not go forward, the Westside Community Center be put back into the list of projects; and that the citizens of Sparks seem to be happy with the items in the bond issue that affect their community. Commissioner Shaw stated that he would support the recommended adjustment.

Commissioner Sferrazza thanked the Board for supporting the addition of projects in his district.

Following further discussion, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, Chairman Short ordered that two questions be placed on the ballot, one for the Court and one combining the Parks and Library projects; that \$500,000 for Panther Valley, \$300,000 for University Ridge, and \$200,000 for Paradise Park be included in the Parks bond issue; and that the total ballot issue remain at \$66-million with Courts at \$27.7 million, Library at \$10-million and Parks at \$28.3-million.

Chairman Short thanked the citizens, Ms. Mullen and Parks staff, and the Parks Commission for their hard work on this issue. He stated that a commitment is needed from the citizens to work for the passage of the bond issue, as all of the projects are vital to the community.

00-363

**RESOLUTION – DEBT MANAGEMENT COMMISSION -
ISSUANCE OF GENERAL OBLIGATION BONDS - BALLOT
BOND ISSUE**

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following resolution containing amended dollar values be adopted and Chairman Short be authorized to execute:

RESOLUTION NO. 00-363

**A RESOLUTION CONCERNING THE FINANCING
OF CERTAIN PROJECTS; DIRECTING THE
CLERK OF THE COUNTY TO NOTIFY THE
WASHOE COUNTY DEBT MANAGEMENT
COMMISSION OF PROPOSALS TO ISSUE
GENERAL OBLIGATION BONDS OF THE
COUNTY; PROVIDING CERTAIN DETAILS IN
CONNECTION THEREWITH; AND PROVIDING
THE EFFECTIVE DATE HEREOF.**

WHEREAS, the Board of County Commissioners of Washoe County, Nevada (the "Board") proposes to issue general obligation (limited tax) bonds in the name of and on behalf of the County (the "Bonds"); and

WHEREAS, the Board proposes (subject to the approval of the proposal to issue general obligations by the Washoe County Debt Management Commission), to seek voter approval pursuant to NRS 350.020(1) of the bonds described in the following proposals (which will be presented to the electors of Washoe County in one or more ballot questions):

**GENERAL OBLIGATION (LIMITED TAX) COURT
BOND PROPOSAL:**

Shall the Board of County Commissioners of Washoe County, Nevada, be authorized to incur a general obligation indebtedness on behalf of the County by the issuance at one time, or from time to time, of the County's general obligation court bonds in one series or more, in an aggregate principal amount not to exceed \$27,700,000 to defray wholly or in part the cost of acquiring, constructing, reconstructing, improving and equipping court building projects, including, without limitation, real property, structures, fixtures, furniture and equipment therefor and all appurtenances and incidentals necessary, useful or desirable thereto, such

bonds to mature serially commencing not later than five (5) years from the date or respective dates of the bonds and ending not later than thirty (30) years therefrom, to be payable from general (ad valorem) taxes and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the "Court Bond Proposal"); and

**GENERAL OBLIGATION (LIMITED TAX)
LIBRARY BOND PROPOSAL:**

Shall the Board of County Commissioners of Washoe County, Nevada, be authorized to incur a general obligation indebtedness on behalf of the County by the issuance at one time, or from time to time, of the County's general obligation library bonds in one series or more, in an aggregate principal amount not to exceed \$10,000,000 to defray wholly or in part the cost of acquiring, constructing, reconstructing, improving and equipping library projects, including, without limitation, real property, structures, fixtures, furniture and equipment therefor and all appurtenances and incidentals necessary, useful or desirable thereto, such bonds to mature serially commencing not later than five (5) years from the date or respective dates of the bonds and ending not later than thirty (30) years therefrom, to be payable from general (ad valorem) taxes and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the "Library Bond Proposal"); and

**GENERAL OBLIGATION (LIMITED TAX) PARK
AND OPEN SPACE BOND PROPOSAL:**

Shall the Board of County Commissioners of Washoe County, Nevada, be authorized to incur a general obligation indebtedness on behalf of the County by the issuance at one time, or from time to time, of the County's general obligation park and open space bonds in one series or more, in an aggregate principal amount not to exceed \$28,300,000 to defray wholly or in part the cost of acquiring, constructing, reconstructing, improving and equipping park and open space projects, including, without limitation, real property, structures, fixtures, furniture and equipment therefor and all appurtenances and incidentals necessary, useful or desirable thereto, such bonds to mature serially commencing not later than five (5) years from the date or respective dates of the bonds and ending not later than thirty (30) years therefrom, to be payable from general (ad valorem) taxes and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the "Park Bond Proposal"; the Court Bond Proposal, Library Bond Proposal and Park Bond Proposal are herein the "Proposals"); and

WHEREAS, subsection 1 of NRS § 350.004 provides, in relevant part, as follows:

"1. Before any proposal to incur a general obligation debt. . . may be submitted to the electors of a municipality, or before any other formal action may be taken preliminary to the incurrence of any general obligation debt, the proposed incurrence or levy must receive the favorable vote of two-thirds of the members of the commission of the county in which it is situated. . ."
and

WHEREAS, subsection 1 of NRS § 350.005 provides, in relevant part, as follows:

"1. The governing body of the municipality proposing to incur general obligation debt ... shall notify the secretary of each appropriate commission, and shall submit a statement of its proposal in sufficient number of copies for each member of the commission. . . ."

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA:

Section 1. This resolution shall be designated by the short title "April 2000 Washoe County DMC Notice Resolution".

Section 2. All actions, proceedings, matters and things heretofore taken, had and done by the Board, and the officers thereof (not inconsistent with the provisions of this Resolution) directed toward the issuance of the above Proposals, be and the same hereby are, ratified, approved and confirmed.

Section 3. The Clerk be, and she hereby is, authorized and directed to notify immediately the Secretary of the Washoe County Debt Management Commission (the "Commission Secretary" and the "Commission", respectively) of the Board's Proposals to issue general obligation bonds, and to submit to said Commission Secretary a statement of the Proposals in sufficient number of copies for each member of the Commission.

Section 4. The County Assistant Manager, Finance Division is hereby authorized and directed, if necessary, to amend the County's statement of current and contemplated general obligation debt, debt management policy and capital improvement plan in accordance with the provisions of this Resolution, and file such amended documents with the Commission and the State Department of Taxation.

Section 5. All resolutions, or parts thereof, in conflict with the provisions of this Resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution, or part thereof, heretofore repealed.

Section 6. If any section, paragraph, clause or other provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this Resolution.

Section 7. This Resolution shall become effective and be in force immediately upon its adoption.

00-364

APPEAL - SPECIAL USE PERMIT CASE NO. SB0001-002 -
GEORGE W. GILLEMOT HELISTOP - APN 055-042-29 -
COMMUNITY DEVELOPMENT

5:00 p.m. This was the time set in a notice of public hearing mailed to affected property owners by the Department of Community Development on April 14, 2000 to consider the appeal of Jack Bauer from the decision of the Washoe County Board of Adjustment approving a request to construct a helistop adjacent to a new single-family dwelling on a ±103.79-acre site. The property is located at 4814 State Route 429, just east of the intersection of Old US 395 and Franktown Road. The ±103.79-acre parcel is designated General Rural (GR) in the South Valleys Area Plan and situated in a portion of Section 13, T18N, R19E, MDM, Washoe County, Nevada, within Washoe County Commission District No. 2.

Trevor Lloyd, Department of Community Development, presented an overhead display map of the subject property. He reviewed the special use permit request and advised that the appeal issues include the location of the helistop, the potential for noise, and the number of uses which is a maximum of 20 annually. He noted that the appellant also expressed concern that he was not noticed and advised that Mr. Bauer was not legally required to be noticed. Mr. Lloyd then responded to questions of the Board and advised that the Board of Adjustment did address the issue of the frequency of use; and that it would be difficult to enforce that matter, however, the applicant would be using a helicopter service out of Carson City and those records could be accessed.

Jack Bauer, appellant, presented his argument that he should have been noticed about this proposed use. He advised that he had been out of town for several months and when he found out about the request he attended the CAB meeting when the project was presented. He stated that the proper legal requirement of notifying the 30 closest property owners was not done; that it is not proper procedure to send several notices to a property owner who owns several parcels and count that as the appropriate number of notifications; that he spoke with Jim Barnes, Deputy District Attorney, about the notification list for this project who advised that the interpretation in the DA's office is that every property owner regardless of how many pieces they own is entitled to one notification; that he contends that 12 notices were sent in error based on the information he received from Mr. Barnes; and that he discussed the notification list with Dean Diederich in the Department of Community Development, who after reviewing the situation came up with a list that is slightly different than the original, a copy of which he provided to the Board.

Legal Counsel Shipman advised that it would make logical sense that one notice would go to a property owner with several parcels in the subject area, but to her knowledge that is not an official determination of the District Attorney's office; that State law says that notification is to be given to owners of a parcel of land that is located within 300 feet, and case law says that, even if it is determined that proper notice was not given to a property owner, but a person had actual notice throughout the process, that notice would suffice; and that a person could not claim lack of notification as a basis to void a

hearing process if they were actually present and able to participate in the process. She further stated that the notification issue is, however, a Board determination; and that she would obtain a copy of the statute addressing this issue and provide that language later in the meeting.

Mr. Bauer then pointed out the location of his property and its proximity to the location of the proposed helistop. Upon inquiry of Board Members, Mr. Bauer advised that had he received proper notice, he would have appealed the project on the basis that it sets a precedent for putting a helicopter in the area; and that at least three of the closest property owners were not notified, and other neighbors have indicated to him that they have a problem with the project.

Tom Hall, Attorney representing Applicant George Gillemot, reviewed background information and advised that the helistop would be used for emergency and business purposes; that an ordinance is being proposed concerning helistops, etc., and their application meets or exceeds requirements being proposed in that ordinance; that the aircraft that will be landing at the heliport meets the County's 65 noise decibel limit at 100 feet and the setback of the proposed site is 800 feet from the nearest street and 2250 feet from Mr. Bauer's property; that Mr. Zasadny, the owner of the property directly across the street from the helistop, submitted a letter stating his approval of the use, and other neighbors have indicated their support for this project; that they crafted the flight plan to meet noise concerns and have accommodated the neighbors as best they can; and that they have not come even close to touching the boundary of any rule or criteria provision, and are 10-20 times more silent, distant, and setback than even the draft laws would require. Mr. Hall then responded to questions of the Board.

Concerning the notification issue, Legal Counsel Shipman advised that the statute states that "Cause and notice be sent...to each owner as listed on the County Assessor's records of at least 30 parcels nearest to the property in question." She further advised that it is her opinion that the noticing was in technical compliance with the law, but noted that the Board is the final arbiter and has the right to determine whether the noticing was adequate even it was legal, and can send the matter back to the Board of Adjustment to start the process over.

Commissioner Galloway stated that he would prefer that notification go to at least 30 different property owners who appear to be closest to the subject. Legal Counsel Shipman stated that she would prefer that the Board not try to determine who the nearest property owners are.

Chairman Short opened the public hearing and called on those wishing to speak.

Teresa Marian, Franktown Road resident, read her written statement, a copy of which was placed on file with the Clerk, concerning a request that the Board not consider approval of the permit until a study is performed in accordance with the

procedure established by the Development Code to evaluate impacts concerning property values and safety and noise issues.

Chairman Short closed the public hearing.

Following discussion, based on the finding that the noticing was inadequate, regardless of whether it was legal, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, Chairman Short ordered that this matter be sent back to the Board of Adjustment; and that staff be directed to provide notification to at least 30 non-duplicated property owners with an effort to be made to include the closest property owners.

COMMISSIONERS'/MANAGER'S COMMENTS

Katy Singlaub, County Manager, advised that on July 18, 2000 two Commissioners will be attending the NACO meeting and she will be contacting the Board members individually to determine if they want to cancel the County Commission meeting for that date.

* * * * *

There being no further business to come before the Board, the meeting adjourned at 7:45 p.m.



TED F. SHORT, Chairman
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

